

Bear Creek Camp Summer Camp Plan Related to COVID-19

We appreciate you and your family as part of the Bear Creek Camp community. We continue to maintain as our number one priority the health and safety of our campers, families, and staff.

To accomplish our goals, there are necessary changes to the 'typical' Bear Creek Camp summer program experience. These recommendations are based on the most current guidelines from the Pennsylvania Department of Health, CDC, and the American Camp Association. Each of these organizations are continually revising guidelines and we will also remain flexible and continue to communicate with our campers and families as guidelines are revised.

If you and your family should find that this year's camp opportunity simply does not align with your family's needs, we understand and support your decision to not attend, and look forward to being in ministry with you again in the future.

If you have questions about any of the guidelines below, please contact the camp office- bccamp@bearcreekcamp.org or 570.472.3741 to be directed to our designated point of contact.

Document last updated 4/29/21

What to Expect Before Coming to Camp

- All campers, staff, and volunteers are required to complete a *14 Day Pre-Camp Health Practice Form* prior to their arrival at camp. This guided form lists specific pre-camp social expectations, asks for daily temperature and self-assessment health checks.
- Campers, staff, and volunteers are encouraged to follow CDC guidance for travelers during the fourteen days leading up to coming to camp to reduce potential exposure to COVID-19. This includes physical distancing, frequent hand washing, mask-wearing when not at home, avoiding unnecessary travel, and refraining from indoor social gatherings with people outside of their households.
- Registration for each camp program will close three weeks prior to its start to ensure that all prescreening requirements can be met.
- If anyone in a household has been exposed to COVID-19 in the two weeks prior to arrival at camp or is displaying symptoms (fever over 100.4°F, dry cough, shortness of breath, chills, fatigues, loss of taste and/or smell), please do not come to camp. We will attempt to reschedule the camper or a refund will be issued.
- If eligible, staff, volunteers, campers, and family members should get fully vaccinated for COVID-19. Ideally, wait 2 weeks after complete vaccination before coming to camp. The COVID-19 vaccine is not required for participation in summer programming.
- The CDC recommends that campers and staff that are not fully vaccinated provide proof of a negative viral test taken no more than 1-3 days before arriving at camp. CDC does not recommend getting tested again in the three months after a positive viral test if the person does not have symptoms of COVID-19. Campers and staff that have met the criteria to end isolation should have a letter from their healthcare provider documenting the positive test date and stating the individual is cleared to end isolation.

Cohort-Based Programming

- Camp will operate at half-capacity for the summer.
- Cabins will be assigned at a ratio of one counselor with up to five campers. A cabin group will live together for the week and follow the guidelines for a “household cohort” as defined by the CDC. A cabin group will not need to wear masks or physically distance when they are together without non-cabin members (staff and campers) nearby.
- When campers are present in cabins or other indoor spaces, windows will be opened and fans turned on to promote additional airflow and ventilation.
- A quest group will consist of two cabins of the same age group (2 counselors, up to 10 campers). This quest group will follow the guidelines for a “cohort” as defined by the CDC and will participate in activities together for the camp session. Members of a quest group will not be required to wear a mask when they are outdoors and can practice physical distancing. Members of a quest group will wear masks when they are indoors together or when physical distancing is not possible outdoors.
- Few activities will occur as a large group. When multiple quest groups are participating together, regardless of location, masks will be worn. Priority will be placed on holding activities outside and six feet of space will be given between groups.

Masks/Face Coverings

- All persons at camp will wear masks when indoors (with the exception of eating and sleeping) and outdoors when not able to maintain physical distancing.
- Masks will not be worn during swimming or other water activities. During these activities physical distancing will be maintained.
- Campers should come to camp with a minimum of 10 masks for the week of camp (2/day). Masks should be marked with camper names or initials. Masks must have at least two layers of fabric and fit around the mouth and nose. If a buff style face covering is being used, it must be folded in half so that two layers are covering the mouth and nose.
- Face shields are not a substitute for a mask. If a camper is not able to wear a mask, we ask that they wait to join us at camp until this requirement is lifted.

General Health and Safety Practices

- Handwashing and hand sanitizing stations will be provided around camp and frequent usage will be required before and after meals, activities, and interactions.
- Commonly touched surfaces such as doorknobs, light switches, and water bottle fillers will be disinfected regularly, at least once per day. Restrooms and other shared common spaces will be thoroughly cleaned daily using an approved disinfectant.
- Program equipment must be cleaned with a disinfectant between each use.
- Procedures for specific activities will be communicated to campers prior to participation, as each activity has different safety precautions. In all activities, a minimum of 6 feet of distance will be kept between separate quest groups and staff that are not a part of the quest groups.

Food Service

- Food service staff will follow proper food handling protocol, as per the PA Department of Health. This includes wearing gloves and mask when handling/serving food and proper sanitizing of all dishes and surfaces in the kitchen and dining hall.
- Meals will be served by food service staff or prepared as quest groups on overnights as directed and trained by the Food Service Manager.
- Cabins groups will eat separately from one another with at least six feet of space between cabin groups when dining indoors or outdoors.
- Meals in the dining hall will be served family style to limit contact between cabin groups, kitchen staff, and non-cabin staff.
- Options and encouragement will be given for eating meals outdoors, weather permitting. All windows in the dining hall will be opened and fans turned on to promote airflow.

Large Group Activities

- Large group activities (worship, bonfire, etc.) will take place outdoors or under an outdoor shelter with significant airflow (pavilion or sanctuary).
- Campers and staff will be seated/grouped with their quest group with as much space between groups as possible (at least 6 feet). Campers and staff may move freely within their quest group's designated area.
- Everyone attending these gatherings must wear a mask at all times including during leading and singing.

Check-in Procedure

- Arrival times will be staggered and pre-assigned to reduce the number of people checking in at the same time. You will receive an email to the email address listed as the primary parent email on the camp registration form three weeks prior to your session of camp assigning your camper check-in and pick-up time.
- We request that only one parent or guardian arrive with the camper to check-in if possible.
- Everyone in the vehicle must wear a mask during check-in.
- Campers must bring their completed *14 Day Pre-Camp Health Practice Form* to check-in. Campers who do not bring a completed form will not be allowed to attend camp.
- Each camper must take a Daily Health Assessment upon arrival including a temperature check. If a camper answers "yes" to any of the questions on the Daily Health Assessment they will not be allowed to attend.
- Medications should be brought to camp in their original containers and then grouped into a clear ziplock bag with the camper's full name on the outside. Dosage and administration times will be confirmed by the health team.

Check-out Procedure

- Closing programs and large-group gatherings will not be held with families. Alternative end of week celebrations will occur with campers prior to departure.
- We request that only one parent or guardian arrive to pick up the camper if possible.
- Check-out will be staggered and pre-assigned to reduce contact between family groups. You will receive an email prior to your session of camp assigning your camper check-in and pick-up time.
- Everyone in the vehicle must wear a mask during check-out.
- Campers will be signed out by their parent/guardian and receive medication from the camp health staff.

Daily Health Assessment

- All campers, staff and volunteers must complete a daily health assessment while at camp.
- Daily health assessment includes a check of the following symptoms:
 - Fever or chills (100.4°F or higher)
 - Cough, sore throat, congestion, or runny nose that you cannot attribute to another health condition
 - New shortness of breath or difficulty breathing
 - Fatigue that you cannot attribute to another health condition
 - Muscle aches that you cannot attribute to another health condition or specific activity
 - Headache that you cannot attribute to another health condition
 - New loss of taste or sense of smell
 - Nausea, vomiting, or diarrhea
- If a camper, staff, or volunteer answer positively to any of the health screening questions, they must be isolated following the procedures in the following section.

Isolation and Quarantine

Isolation of Campers

- If a camper is showing symptoms of COVID-19, they must immediately be isolated in a designated location.
 - A parent or guardian will be contacted by the Program Director, Executive Director, or designated staff person immediately to pick the camper up.
 - A camper may not spend the night in isolation unless they begin to show symptoms after bedtime. In such a case, the parent will be notified immediately and have the option to pick them up then or first thing in the morning.
 - A camper in isolation must wear a mask at all times while they remain at camp.
 - The medical liaison or another designated staff member will supervise the camper while they are waiting to get picked up. The staff member must wear a mask at all

times, keep at least 6 feet distance between themselves and the camper, and wash hands regularly.

- The staff member supervising the camper is responsible for recording all symptoms that the camper experiences, their onset and duration, and any other pertinent information. A copy of this information will be given to the parent picking the camper up and a copy will be kept in the camper's file.
- If a camper is removed from a cabin for symptoms, the Program Director, Office Manager, or designated staff person will contact the parents of the other campers in the cabin to inform them of the isolation.
 - Parents of remaining campers will have the choice to come to camp to pick up their camper or allow their camper to remain with the cabin group.
 - Remaining campers will continue to be monitored for symptoms using the daily health assessment.
 - The affected cabin building will be thoroughly sanitized and ventilated with campers being given alternative accommodations for at least 24 hours.
 - The quest group of the affected cabin will separate from the other cabin in their quest group to function as two quest groups for the duration of the camp session.

Isolation of Staff and Volunteers

- If a staff member or volunteer is showing symptoms of COVID-19, they must immediately be isolated in a designated location.
- The staff member or volunteer is responsible for recording all symptoms that they experience, their onset and duration, and any other pertinent information.
- A staff member or volunteer showing symptoms of COVID-19, must get a PCR COVID-19 test as soon as possible.
- Staff can remain at camp in isolation and receive meals while waiting on the results of their test.
- Because of the duration of volunteer participation at camp, volunteers will be asked to return home for isolation.

Ending Isolation

- Staff and volunteers may end isolation and/or return to camp when they meet the following conditions:
 - At least 24 hours have passed since recovery defined as resolution of fever without the use of fever-reducing medications and improvement in respiratory symptoms (e.g. cough, shortness of breath); and
 - At least 10 days have passed since symptoms first appeared
 - A negative PCR COVID-19 test result. Documentation will be required to be shared with camp.

Communication and Contact Tracing

- Parents/guardians will be asked to confirm best emergency contact to be available throughout the duration of the camp session and to sign their understanding of the communication plan during check-in.
- If a camper is sent home or a staff member or volunteer is isolated with symptoms of COVID-19, parents of the other campers in the cabin group will be notified as described in the previous section. The camper, staff member, or volunteer's name will not be included in the information shared with other parents.
- If a camper tests positive for COVID-19 within 14 days after departing camp, they should notify camp. Camp will then notify the families of the campers in that camper's quest group to advise those in close contact with the person diagnosed with COVID-19 to quarantine, self-monitor for symptoms, and follow CDC guidance if symptoms develop. Fully vaccinated people who are asymptomatic can refrain from quarantine and testing following a known exposure.

Cancellation Policy

- All registrations for residential programs are subject to a \$100 non-refundable deposit. Refunds for cancellations will be made according to the following schedule: No-show or less than one week in advance: 50% refund of cost of camp. More than 1 week: refunded minus deposit.
- Exceptions to this policy are campers and families with serious emergencies; a camper or immediate family member tests positive for COVID-19; a camper presents symptoms of illness during Check-in at camp.
- We will work with campers and families to attempt to reschedule for a later session, if available.
- Campers going home early because of COVID symptoms will receive a prorated refund.
- If we incur staff shortages due to symptoms or positive tests, the last campers registered may be removed from the program for us to maintain appropriate ratios. Alternate weeks will be offered or a full refund including any deposits.
- If Bear Creek Camp leadership determines that a session must be cancelled, all campers will be eligible for a full refund including any deposits.