Job Description
Part Time / Seasonal Naturalist

I. **Qualifications:**

A. Education or life experience related to one or more of the following topics: outdoor activities, environmental studies, biology, ropes courses, wall climbing, team building, problem solving, and/or confidence development.

B. Demonstrated success at teaching outdoor activities, environmental studies, biology, ropes courses, wall climbing, to school-aged children; teaching experience in an outdoor setting is preferred.

C. Demonstrated success at working both within a team and independently.

D. Demonstrated success at working in an outdoor environment.

E. Ability to physically hike 2 or more miles each day.

F. Demonstrated effective written and verbal communications, and human relations skills

II. **Schedule:**

Naturalist hours will vary based on scheduled programs. Naturalists work is dependent on availability and programming. A typical workday is 4-6 hours in length, generally in the morning or early afternoon. This schedule may vary and is seasonally affected.

III. **Reports to:**

The Naturalist shall take direction from, and work in cooperation with, the Environmental Programs Managers.

IV. **Responsibilities:**

A. Participate in environmental education programs training.

B. Prepare for and lead environmental education programs for grades preK-12.

C. Maintenance Duties
   1. Wash/clean areas, tables, etc after groups leave.
   2. Sweep floor after groups leave.
   3. Collect and remove compost, garbage, and recycling.
   4. General straightening of area, inside and out, after groups leave.
   5. Clean up and put away equipment and supplies used for programs.
   6. Participate in general trail maintenance, when necessary.
   7. Help care for program animals, as requested.
   8. Other duties as necessary.

D. If interested, in conjunction with the Environmental Programs Managers, work on the development of curriculum.

E. Organizational Duties
   1. Answer telephone and take messages when necessary.
   2. Assist during registration, promotions, etc. when necessary.