

BEAR CREEK CAMP

JOB DESCRIPTION: Part-Time/Seasonal NATURALIST

I. QUALIFICATIONS

- A. Education or life experience related to one or more of the following topics: outdoor activities, environmental studies, biology, ropes courses, wall climbing, team building, problem solving, and/or confidence development.
- B. Demonstrated success at teaching outdoor activities, environmental studies, biology, ropes courses, wall climbing, to school-aged children; teaching experience in an outdoor setting is preferred.
- C. Demonstrated success at working both within a team and independently.
- D. Demonstrated success at working in an outdoor environment.
- E. Ability to physically hike 2 or more miles each day.
- F. Demonstrated effective written and verbal communications, and human relations skills

II. SCHEDULE

Naturalist hours will vary based on scheduled programs. Naturalists work approximately 10-30 hours per week, depending on availability and programming. A typical workday is 3-4 hours in length, generally in the morning or early afternoon. This schedule may vary.

III. REPORTS TO

The Naturalist shall take direction from, and work in cooperation with, the Environmental Programs Manager.

IV. RESPONSIBILITIES

- A. Participate in environmental education programs training.
- B. Prepare for and lead environmental education programs for grades preK-12.
- C. If interested, in conjunction with the Environmental Programs Manager, work on the development of curriculum.
- D. Organizational Duties
 - 1. Answer telephone and take messages when necessary.
 - 2. Assist during registration, promotions, etc. when necessary.
- D. Maintenance Duties
 - 1. Wash/clean areas, tables, etc after groups leave.
 - 2. Sweep floor after groups leave.
 - 3. General straightening of area, inside and out, after groups leave.
 - 4. Clean up and put away equipment and supplies used for programs.
 - 5. Participate in general trail maintenance, when necessary.
 - 6. Help to with feeding program animals and cleaning of tanks& filters.
 - 7. Other maintenance duties as needed.